04/11/23

Whittier PTA General Meeting

Attendees: Maggie Wiescinski, Jenny Maslowski, Britta Waszak, Carol Avila, Catherine Hazens, Katie Porter, Kirsten Clancy, Di Ander, Mr. Krugman, Sarah Swanson, Kari Fredrich, Amanda Champlin; Ms. Modine; Christine Paulik; Sarah Bogaczyk; Shamra Fallon; Nicole Joy; Kelly Parrish; Meghan Landers; Katie Mlade; Michelle Ricca; Susan Ourada; Julie

Meeting called to order: 7:02PM

Intros

Sharing of Mission and Goals

Ms. Modine intro and presentation: Shared gratitude for PTA's support; Field trip update: one visit to MSI; second Field Trip to Architectural Boat Tour; ties in to curriculum; allows student to each bring their own chaperone; will be on Friday, May 19th

Budget update:

- Reviewed income
- Reviewed expenses

Account shows $97K balance, less commitments, still sitting on about $64K; starting to utilize more again now that programs are increasing and ramping up again

- Presenting tonight
- Opening up to questions
- Posting to website
- Sits for 30 days

This is really the opportunity to make changes; did our best to include any changes

Presentation of next year's budget:

ORGANIZATIONAL EXPENSES

- Have put placeholders for fundraisers but cabnnot predict what we will see or should expect
- Expect we will use carryover, but the more we fundraise, the less we have to use
- Org Expenses
    - Buffer for next year, in case of increase next year
- Directory
    - Proposing decrease as we see orders going down
- Electronic invoice
    - With MemberHub, don't really see anything here so reducing
- Exec Board Expenditures
    - Decreased and will be split amongst other line items
- Membership incentives and Volunteer Appreciation

    - Would like to do more
- Parent Education
    - Hope to offer more
- IL PTA portion of dues
    - Next year there is proposed .50 increase; unclear as to whether it will be approved; would also increase our dues; want to build into our budget (will motion separately later in this meeting

SCHOOL EXPENSES

- Split Hospitality and Staff Appreciation in the past given separate committees. Now combining again to one committee with one budget to provide more flexibility for staff and teacher appreciation activities throughout the school year

STUDENT EXPENSES

- Authorfest: Newly revised; aims for consistency across the district; we will have two authors coming; April 26th and April 28th; this year, grades 1/3/5; kids will get three times during their elementary school experience; Mr. Krugman will share more as the event gets closer
- Class parties
    - New line item
    - Moving forward, will be line item to supplement supplies for parents volunteering
    - Assumed $50/classroom
- Fall Fundraiser 2024
    - Increase reflects this year's fee
    - There are school years where fees need to be paid in school year prior
- Family Fun
    - New line item
    - Family Fun Comm generates income from restaurant fundraiser
    - End of school year fundraiser had additional carryover and also was downsized due to weather
    - We were able to support BTS event as well
    - Restaurant fundraisers historically enough to support 2 events
    - Increase would allow for (3) events
- Field Day
    - Ran out of some supplies (water balloons) – increase to account for that
- Ice Cream Social
    - The Family Fun BTS event would remove the "Ice Cream Social" and would replace that
- Math and Science
    - Increase to ensure no supplies have to be supplemented
- Reflections
    - Reverting to 2022-2023 budget; increase was a one-time event

Motioned to submit for 30 days: Sarah Bogaczyk

Seconded: Kirsten Clancy

Carol: Will sit for 30 days

IL State PTA proposing increase in dues (.50/member)

Need motion to increase by .50 if increased

Motioned: Shamra Fallon

Seconded: Kirsten Clancy

Maggie: Motion has passed to be voted on in May, if passed

Secretary's Report: No updates

Co-VP Report: No updates

President's Report:

- Gold Membership Status: Met stated goal to have 80% of families; reflects engagement of our community and something to be proud of
- School of Excellence: In fall of 2020, accepted into National School of Excellence; within framework of national network; had survey in fall; will have an additional survey in spring

Nominating Committee: (Kirsten Clancy):

Christine Paulik (Co-President)

Catherine Hazen and Jenny Maslowski (Co-VP)

Maggie Kurcz

Motioned: Shamra Fallon

Seconded: Sarah Bogaczyk

Will vote at next meeting

President's Report

- IAR Testing completed last week
- Scholarship Committee: Mr. Krugman, Mrs. Richards and
- Registration is open
- School improvement funds for "Peaceful Play" initiative – will be coming around
- State of IL playground grant: When it first came out, ~$20K and then removed; thanks to efforts, Whittier has been slotted for ~$175K; Mr. K in touch with several D58 Board members to understand how we can begin planning; Mr. K recommends we form a committee so we can begin planning once we have the funds; thanks to Christine Paulik for her efforts to lobby for this; Christine believes that $26K already exists – needs to be confirmed; funds will be for Intermediate playground improvements

    - ? – Can other funds be allocated/added? – Yes, if PTA, Board and Committee agree
    - Reach out to current Board if interested in participating in Committee

COMMITTEE REPORTS AND UPDATES

- Family Math/Science Night: Getting RSVP's; if current membership, please note; can get there by vehicle or Metra
- Staff Appreciation: Newish team onboarding; rather than asking for donations, asking for increase In funding; will be raffles every day; will also be gift cards for ALL staff (including support staff, etc.) ; obtained multiple donations; Weds – Pierce donated lunch, Monday breakfast; movie theme; tied to movies and staff VIP experience; Friday – Cinco de Mayo (breakfast spread); built in Spirit Days for students to show (non-monetary) appreciation; fan mail
- Spring Fundraiser: Please continue to sign up! Lots of fun events planned – thanks to participants and organizers
- Welcome: Will have school supply kit sign up; will be open for several months; can order a kit, but uncheck items that may not be needed; should be able to order within the week; would like to buy kits for Angel Families; Kirsten will work with Mrs. Casella but last year was almost $900; Kirsten looking for additional committee members; currently supporting Mittens and school supplies but hoping to do more
- Walking Club: one recess/week; kids collect a ticket for each lap; can trade tickets for small items that the kids love; sign up is out there for ticket hand out, etc. on FB page; easy way to do in-school volunteering

NEW BUSINESS: None

Will vote next month for items proposed at this meeting; need quorum (should be 7)

- May meeting will be in person (Tuesday, May 23rd at 7P)
- Will have sitters on site
    - Britta working on child care coverage
    - May be Middle Schoolers (HS students will be prepping for finals)

Whittier Elementary School PTA

Financial Statement 07/01/2022 - 03/31/2023

INCOME	03/31/2023	2022 - 2023 BUDGET	DIFFERENCE	NOTES
FUNDRAISING				
FAMILY FUN NIGHTS	786.16	0.00	786.16	Panera, Gia Mia and Noodles & Co raised $576.01 total. Not yet included: Chipotle $309.09 and Lantern Pizza $228.05
FALL FUNDRAISER	14,386.23	10,000.00	4,386.23	
SPRING FUNDRAISER	6,399.48	10,000.00	(3,600.52)	$4,789.48 from Experiences + $1,730.00 from Spring Fundraiser and Raffle Tickets
TOTAL FUNDRAISING	**21,571.87**	**20,000.00**	**1,571.87**	
DONATIONS				
GENERAL DONATION	85.00	0.00	85.00	
WHITTIER ANGEL	296.00	0.00	296.00	
TOTAL DONATIONS	**381.00**	**0.00**	**381.00**	
OTHER INCOME				
EXTRA DIRECTORIES & ADS	165.00	400.00	(235.00)	
FUN LUNCH	4,498.63		4,498.63	
INTEREST INCOME	75.25		75.25	
~~MAGAZINE SUBSCRIPTIONS~~				Removed from 2022-2023 Budget. Remove from F.S. 2023-2024.
MISC INCOME	3,520.25		3,520.25	$28.73 from Givebacks and $42.16 from RaiseRight in March
PTA DUES	2,211.00	1,500.00	711.00	Additional PTA Dues of $132 in March
SCHOOL IMPROVEMENT PROJECTS INCOME			0.00	
TOTAL OTHER INCOME	**10,470.13**	**1,900.00**	**8,570.13**	
CARRYOVER FROM PRIOR YEAR		18,080.00	(18,080.00)	
TOTAL INCOME	**32,423.00**	**39,980.00**	**(7,557.00)**	

EXPENSES	03/31/2023	2022 - 2023 BUDGET	DIFFERENCE	NOTES
ORGANIZATIONAL EXPENSES				
ACCOUNTING & BANK CHARGES	38.81	150.00	(111.19)	
ANNUAL INCORPORATION DUES	139.00	135.00	4.00	Over budget by $4 since price increase was not anticipated
DG PTA COUNCIL DUES	100.00	100.00	0.00	
DIRECTORY	607.71	700.00	(92.29)	
ELECTRONIC INVOICING	(12.26)	200.00	(212.26)	
EXECUTIVE BOARD EXPENDITURES	0.00	700.00	(700.00)	
ILLINOIS CHARITABLE STATUS FEE	15.00	15.00	0.00	
ILLINOIS PTA PORTION OF DUES COLLECTED	894.00	950.00	(56.00)	
PTA BONDING & LIABILITY INSURANCE	355.00	375.00	(20.00)	
PTA COUNCIL DINNER		100.00	(100.00)	
PTA SUPPLIES	67.00	200.00	(133.00)	
SITTING		250.00	(250.00)	
TAX PREPARATION	506.16	525.00	(18.84)	
WEBSITE	350.00	350.00	0.00	
WELCOME AND SUPPORT		500.00	(500.00)	
TOTAL ORGANIZATIONAL EXPENSES	**3,060.42**	**5,250.00**	**(2,189.58)**	
SCHOOL EXPENSES				
~~CLASSROOM MAGAZINE~~				Removed from 2022-2023 Budget. Remove from F.S. 2023-2024.
~~COMMUNICATIONS AND DIRECTORY~~				Removed from 2022-2023 Budget. Remove from F.S. 2023-2024.
GREEN TEAM		1,500.00	(1,500.00)	
GUIDED READING		1,500.00	(1,500.00)	
HOSPITALITY	628.39	650.00	(21.61)	$144.97 for P-T Conferences
PRINCIPALS FUND		500.00	(500.00)	
STAFF APPRECIATION WEEK		1,250.00	(1,250.00)	
TEACHER & STAFF RECOGNITION	2,775.00	3,000.00	(225.00)	
TOTAL SCHOOL EXPENSES	**3,403.39**	**8,400.00**	**(4,996.61)**	
STUDENT EXPENSES				
AUTHOR FEST		1,000.00	(1,000.00)	
BIRTHDAY BOOKS	223.13	800.00	(576.87)	
CLASSROOM PLAYGROUND EQUIPMENT	354.31	400.00	(45.69)	
FALL FUNDRAISER 2023		1,000.00	(1,000.00)	
FIELD DAY		100.00	(100.00)	
FIELD DAY LUNCH		1,650.00	(1,650.00)	
FIELD TRIPS	422.76	4,000.00	(3,577.24)	
FINE ARTS FIELD TRIP		4,000.00	(4,000.00)	
FUN FAIR	2,250.00	1,500.00	750.00	Utilized carryover budget of $750
ICE CREAM SOCIAL	46.26	150.00	(103.74)	

	LRC MAGAZINE SUBSCRIPTIONS		500.00	(500.00)	
	MATH & SCIENCE NIGHTS		300.00	(300.00)	
	MISCELLANEOUS STUDENT EXPENSES	78.17	450.00	(371.83)	
	MONTHLY MASTERPIECE	230.00	230.00	0.00	
	PROGRAMS & ASSEMBLIES	1,100.00	4,000.00	(2,900.00)	Imagination Theater - Show Some Respect assemblies
	REFLECTIONS	74.80	75.00	(0.20)	
	SAFETY PATROL		1,000.00	(1,000.00)	
	SCHOLARSHIP		2,000.00	(2,000.00)	
	~~STUDENT PLANNERS 3RD - 6TH GRADE~~				Removed from 2022-2023 Budget. Remove from F.S. 2023-2024.
	SUMMER MATH CLUB		200.00	(200.00)	
	TAKE HOME FOLDERS K-6	464.00	700.00	(236.00)	
	VARIETY SHOW	1,582.80	1,975.00	(392.20)	Variety Show Expenses - Tivoli Rental, Programs, Video Services, etc.
	WALKING CLUB		300.00	(300.00)	
	WRECK		0.00	0.00	
TOTAL STUDENT EXPENSES		**6,826.23**	**26,330.00**	**(19,503.77)**	
UNBUDGETED EXPENSES					
	SCHOOL IMPROVEMENT PROJECTS	10,141.45	0.00	10,141.45	
	TEACHER WISH LIST	2,592.99	0.00	2,592.99	
	WHITTIER ANGEL EXPENSES	886.33	0.00	886.33	School supplies
TOTAL UNBUDGETED EXPENSES		**13,620.77**	**0.00**	**13,620.77**	
TOTAL EXPENSES		**26,910.81**	**39,980.00**	**(13,069.19)**	
NET INCOME		**5,512.19**	**0.00**	**5,512.19**	

97,240.08	**Cash Balance 03/31/2023**
(4,330.08)	*Less Family Fun*
(472.62)	*Less Wreck*
(13,030.95)	*Less Money earmarked for School Improvement Projects*
(2,500.00)	*Less Money earmarked for Green Team / Butterfly Garden*
0.00	*Fun Fair - Carryover 2021 - 2022*
(170.07)	*Teacher Wish List Approved*
(13,069.19)	*Less Approved 2022 - 2023 Expenses not yet paid*
63,667.17	**Net Available Cash Balance 03/31/2023**